

## NEW HOMES 2022

1. 3 sets of building plans
2. 3 surveys of the land showing elevations and distances to lot lines
3. 1 copy of Thermal Performance Sheets (heat loss calculations)
4. Filled out building, HVAC, Electrical & Plumbing Applications
5. 2 copies of Erosion Control Plan shown on survey
6. Signed copy of survey and plans from Architectural Control Committee
7. \$2,442.00 check made out to the Village of Dousman for Water Impact Fees
8. \$2,054.00 check made out to the Village of Dousman for Sewer Impact Fees
9. \$1,404.00 check made out to the Village of Dousman for Park Impact Fees
10. \$2,500.00 check made out to Village of Dousman for Ditch/Occupancy bond, which is returned upon completion of the following:
  - \* Reflective address tiles issued by the Village of Dousman posted on your house visible from the road. (\$5.00 fee)
  - \* Site vegetation has been established.
  - \* Hard surface driveway approach is installed.
  - \* No damage to ditch/Damage to ditch has been repaired to an acceptable level.

Any appeals of above charges will be heard if submitted in a timely fashion by the Village Board

### **ADDITIONS, REMODELS, ACCESSORY BUILDINGS & SWIMMING POOLS**

1. 3 sets of building plans
2. 2 copies of survey of the land
3. If property is not served by Sanitary Sewer, then County Sanitary Permit & County Site Evaluation are required
4. Filled out building, HVAC, Electrical & Plumbing Applications
5. 2 copies of Erosion Control Plan shown on survey

### **COMMERCIAL**

1. Site Plan approval from the Plan Commission
2. 2 State approved building plan and description of the building
3. 2 copies of survey of the property showing all buildings located on it to scale (Include Erosion Control measures on a copy of the survey)
4. If property is not served by Sanitary Sewer, then County Sanitary Permit & County Site Evaluation are required.
5. Filled out building, HVAC, Electrical & Plumbing Applications
6. \$2,442.00 per Residential Equivalent Connection (REC) Water Impact Fee (if applicable #REC TBD)
7. \$2,054.00 per Residential Equivalent Connection (REC) Sewer Impact Fee (if applicable #REC TBD)

PROFESSIONAL STAFF FEES – Any charges incurred by the Village due to the use of any of the Village's professional staff will be charged back to you. Any appeals of these charges will be heard if submitted in a timely fashion by the Village Board. See Chapter 3 of the Village Municipal Code book for full disclosure of chargeback's and appeals.

*Please call Bruce Kaniewski at (414)339-4105 (Village Municipal Planner) with any questions relating to:*

- \* Site Plan (Parking, Landscaping, Lighting, Signs...)
- \* Land Splits
- \* Annexations (Attach/Detach)
- \* Zoning Board of Appeals
- \* Plan of Operations
- \* Shore land Floodland Districts
- \* Conditional Uses

*Please call the Village Hall and we will get you in contact with the Village Engineer with any questions relating to:*

- \* Storm Water Management
- \* NR 216 (Any disturbance to land greater than 3000 sq. ft.)
- \* Erosion Control Larger than 1 Acre
- \* Grading Issues Regarding the Pines Subdivision

*Please call Tom Marks at (262) 490-0513 or John Moosreiner (262) 490-0277 with any questions relating to Building Inspections*

Project Description and Location: \_\_\_\_\_

(1) Plan of Operation Application Filled out in **DETAIL** – Copy located with Deputy Clerk

(2) Site Plan Submittal:

Showing Parking \_\_\_\_

Showing look of building (exterior) \_\_\_\_

Showing interior layout of building. \_\_\_\_

Showing signage. \_\_\_\_

Showing landscaping (if required) \_\_\_\_

Showing lighting (if required) \_\_\_\_

Other \_\_\_\_

(3) Zoning and Approved Use of Business: \_\_\_\_\_

(4) Zoning Board of Appeals (If Needed) \_\_\_\_\_

(5) Approvals needed for Village.

Village Planner – Bruce Kaniewski (414) 339-4105 \_\_\_\_

Village Engineer \_\_\_\_

Village Attorney – Eric Larson (262) 548-1340 \_\_\_\_

Village Fire Department – Brad Bowen (262) 965-2262 \_\_\_\_

Village Police Chief – Mike Hartert (262) 567-1134 \_\_\_\_

Department of Public Works – Joe Kitelinger (262) 965-3302 \_\_\_\_

Village Building Inspectors – Tom Marks (262) 490-0513     John Moosreiner (262) 490-0277 \_\_\_\_

(6) Getting on and approved by Village Plan Commission  
(Your responsibility to get on agenda through Village Clerk.)

(7) Approval of plans \_\_\_\_\_

(8) Filled out Building Permit Application and a full set of plans submitted to Building Inspector \_\_\_\_\_

Applicant signature: \_\_\_\_\_

Date: \_\_\_\_\_

Building Inspector Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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